

Introducing Our Patient Portal



The Missoula Bone & Joint Patient Portal is a secure internet portal that enables patients to view their health information, test results, and patient education as well as complete online forms, request medication refills and communicate with the clinical staff



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How to Sign Up for the Patient Portal:

1. **E-mail Address**—You will need to provide us with an e-mail address to activate and use the Patient Portal. Please notify us if it changes.
2. **Secure Link**—You will receive an email containing a secure link to complete the registration process. If you do not receive an email, please call our office at (406) 532-8068.
3. **Create a New Password**—Once you click on the link, you will be prompted to create a new password that will enable you to securely access your Personal Health Information.

How to Complete Your Health Information Forms in the Patient Portal:

These tabs are located on the left side of the page in light purple

1. **Insurance and Pharmacy Tab**—Click on the “Pharmacy Search” button and add your preferred pharmacy. If it is not in the list just leave it blank. You do not need to complete the Insurance section.
2. **Medications Tab**—List all of the medications that you are currently taking (including over the counter medications, vitamins, herbs & prescribed drugs.).
3. **Allergies Tab**—List all of your allergies.
4. **Past Medical History Tab**—Select all medical conditions that you currently have and all surgeries that you have had in the past. (*Do not complete Gynecologic, Obstetric & Pediatric History sections*).
5. **Orthopedic History Tab**—Select all of the orthopedic conditions you now have or have had in the past. Select all of the orthopedic surgeries that you have had and click the little note pad and enter the year of your surgery and the hospital where it was performed.
6. **Social History Tab**—Select and answer all questions relating to your social history. (*Do not complete the “Sexually Active” questions. The “EtOH” questions refer to alcohol use.*)
7. **Family History Tab**—List all medical conditions that your family currently has or has had in the past. As you start typing in the box next to “Family History” a drop down list will automatically appear for you to select from. Example: Diabetes, hypertension, cancer, heart, arthritis. If a drop down does not appear, type it in “Other Family Histories”.

What Can You Do in the Patient Portal?

1. Visit Info

Click on “Visit Info” in the dark purple bar at the top of the page. If you then click on the date of your visit (in blue letters) you will be able to download and print the following:

- ⇒ Visit Note
- ⇒ Encounter form
- ⇒ Patient Handout
- ⇒ Patient Education

2. Contact Us

You can send us an email if you need a medication refill or if you have a routine or non-urgent question which can be answered within 2 business days.

- Click on “Contact Us” in the dark blue purple bar at the top of the page.
- Click on the “New Message” icon.
- When you click in the “To” box it will automatically populate the name of the assistant of your provider(s).
- Fill in “Subject”, type your message and hit “Send”.

If you have a medical problem or question that cannot wait two business days, please call our office (406) 721-4436. Dial 911 for an emergency.

What Can't You Do in the Patient Portal?

1. Make or cancel an appointment

Please call our office directly at (406) 721-4436 ext. 7100.

2. Pay your medical bill

You can securely pay your bill online at our website: www.missoulaboneandjoint.com. Click “Pay My Bill Online” in the top right corner.

Patient Portal Terms & Conditions

The Patient Portal is provided as a courtesy to our valued patients. We strive to provide the highest level of healthcare and to protect the privacy of our patient’s medical information. Please review the following policies and limitations:

1. Do not use the Patient Portal for an emergency, instead dial 911 or go to the Emergency Room.
2. Communication using the Patient Portal should only be used for Routine, non-urgent messages which can be answered within 2 business days.
3. Keep your user name and password private and secure.
4. Access the Patient Portal only from private, secure and trusted computers.

Disclaimer: You accept sole responsibility for any risks associated with the use of Missoula Bone & Joint Patient Portal. This includes things like the risk of someone getting access to your confidential medical information or damage that might happen to your computer.

Please call our office at (406) 532-8068 with any questions about the Missoula Bone & Joint

Patient Portal